

Interoffice Memorandum

US EPA RECORDS CENTER REGION 5



497036



TO:Kevin Bate, Kevin Axe, Dan Capone

FROM:Shawn Harris

DATE: 12 February 2003

W.O. No.:12634.001.001.0309

Amendment #2: Sampling of the AST #2.

Reason for Amendment The U.S. EPA requested START to perform a sampling event of the AST #2, containing waste oil and taloe.

Scope of Work:

START personnel will collect samples from the on-site AST #2, which contains waste oil and taloe. A buddy system will be incorporated, along with a competent person for the necessary fall protection. New personnel to be added to the HASP include Shawn Harris, Hemang Shah, and Gail Backus.

Equipment:

START equipment that will be used: PPE (lanyard and harness during all AST sampling activities, tyvek, steel toe shoes, disposable gloves, safety glasses), PID, and sample collection material (PVC piping, PVC caps, sample containers, disposable bailer, rope/nylon string, cooler).

Contact List

Dan Capone (WESTON PM) – 517.381.5932

Kevin Axe (WESTON PM) – 847.918.4147 or cell 312.259.4675

Sarah Meyer (Acting START Lead) – 312.424.3303 or cell 414.517.4429

Brian Kelly – EPA OSC – 734.692.7684

Ron Bugg (START WESTON EH & S) – 312.424.3305 or cell 847.417.2294

Gail Backus (Michigan EH & S) – 313.989.2528

____SHSC____ Site Manager Signature _____ Date _____

Approved by: _____ Date _____
Regional Safety Manager

Approved by: Gail Backus Date 2/13/03
Michigan EH & S

Reviewed by: Kevin Bate for D. Capone Date 2/13/03
Project Manager